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**Adopted 22 July 2024**

The ICPA Tech Team subcommittee (hereinafter referred to as the 'ICPA Tech Team') is responsible for the overall management of the ICPA websites and the Database.

Members of the ICPA Tech Team shall be representative of all ICPA Councils.

1. Members of the ICPA Tech Team shall be financial members of the Association.
2. The ICPA Tech Team shall consist of a minimum of five members.
3. The ICPA Tech Team shall be appointed on an annual basis.
4. Those who wish to be considered for a position should liaise with the ICPA Tech Team who will notify the ICPA Councils in writing prior to the pre-Federal Conference joint Council meeting. These expressions of interest will be treated confidentially.
5. The ICPA Tech Team shall be finalised at the post-conference meeting of the Federal Council.
6. If a member of the ICPA Tech Team does not wish to renominate for the following year, they should give at least 8 weeks' notice in writing to the ICPA Tech Team.
7. If a position becomes vacant throughout the year, the ICPA Tech Team shall notify all ICPA Councils and take action to co-opt a member to fill the position.
8. The ICPA Tech Team members must uphold the website's Privacy Policy and Terms of Use and sign a Confidentiality Agreement.
9. The ICPA Tech Team shall be bound by the same limitations of eligibility for office under the constitution of ICPA (Aust) as apply to members of Federal Council.
10. The ICPA Tech Team shall report activity to all Councils on a regular basis.
11. The ICPA Tech Team shall seek authority from all Councils prior to committing funds other than general operating costs.