



**BY-LAW 9 - ONLINE MEMBERSHIP PAYMENTS**

**Adopted 13 April 2023**

1. State and Federal Councils shall be bound by the annual Agreement.
2. The Agreement shall identify which Council (State or Federal) will be responsible for accepting online membership funds and the distribution of those funds.
3. Federal Council will review and may decide to terminate the agreement if it is not being honoured or the contract has expired.
4. Affiliation fees collected on behalf of a Branch or Federal Council shall be transferred to them in accordance with the annual Online Membership Payment Agreement.
5. The Federal Membership Officer will export a membership list of financial members and send to each State Council Treasurer and Membership Officer, if one exists, for reconciling of both online and non-online payments.
6. Federal Council may establish the use of a merchant gateway, including an electronic payment gateway (such as PayPal) to receive online membership fees into a nominated bank account.