



**BY-LAW 12 - FEDERAL CERTIFICATE OF APPRECIATION**

**Adopted 1 November 2017**

**ELIGIBILITY**

- (a) The Certificate of Appreciation may be awarded to a person or organisation in recognition of their support shown or work performed on behalf of Isolated Children's Parents' Association of Australia.
- (b) No current member of Federal Council or current Member of Parliament shall be eligible.
- (c) The Award is not limited to members of the Association.

**NOMINATIONS**

- (a) Nominations may be made by Federal Council, State Councils or Branches. Nominations from Branches do not require State or Federal Council endorsement nor do nominations from State Councils require Federal Council endorsement.
- (b) Each nomination shall be supported by a written case history.
- (c) The nomination together with substantiating information shall be in the hands of the Association's Secretary at least ninety (90) days prior to the Annual General or General Meeting of the Association at which the award would be presented.
- (d) All members of the Federal Council shall be notified and have ballot papers at least sixty (60) days prior to the Annual General or General Meeting of the Association at which the award would be presented.
- (e) There shall be no limit to the number of times a person may be nominated for a Certificate of Appreciation.

**VOTING**

- (a) Voting shall be by secret ballot, which may be a Postal ballot, of the Federal Council.
- (b) Any ballot paper incorrectly tendered shall be deemed a vote in the negative.
- (c) A Certificate of Appreciation shall be decided by a two-thirds (2/3) majority of the current serving members of Federal Council.



### **THE AWARD**

- (a) A certificate for the Certificate of Appreciation shall be printed by the Federal Council for presentation to successful candidates.
- (b) The Certificate of Appreciation shall be presented at any Annual General or General Meeting of the Association, subject to Clause 2(c) and (d) above.

### **REGISTER OF FEDERAL CERTIFICATE OF APPRECIATION**

The Federal Council shall keep a Register of all Federal Certificates of Appreciation.