

**BY-LAW 6 - BRANCH LIFE MEMBERSHIP AWARD**

*Updated Sep 2018*

1. The nominee may be any person other than a sitting Member of Parliament or a senior Public Servant.
2. The Branch Life Membership award is conferred on an individual Member in recognition of exceptional service to ICPA.
3. The nominee must at any time be proposed and seconded in writing by any 2 financial Members of the Branch and the proposal, with signature attached, shall be presented to the Branch Secretary.
4. The nomination must be accompanied by a written case history and an explanation of why the individual is being recommended for a Branch Life Membership Award.
5. The Branch Secretary must forward the nomination to the Queensland Council Secretary, who must acknowledge the receipt of the nomination, whereupon the Branch Secretary must circulate the ballot papers, accompanied by the case history to all financial Branch members.
6. Voting must be by secret ballot, which may be in person or by electronic or postal ballot, whichever is convenient. The ballot must be conducted prior to a date commonly agreed upon by the Branch Executive.
7. It will be deemed necessary for 66% of the vote from financial Members of the nominee's Branch to bestow a Branch Life Membership.
8. Any ballot paper tendered incorrectly or not returned must be deemed a vote in the negative.
9. An unsuccessful nomination may be resubmitted at any time.
10. An official ICPA Qld Inc Branch Life Membership Certificate and Badge will be awarded.
11. The award will be the responsibility of the Branch and the Branch Secretary must notify the Queensland Council Secretary of the ballot results.
12. A register of the Branch Life Members of ICPA Qld Inc must be kept by Queensland Council.
13. Affiliation/Membership fees of Branch Life Members to Queensland and Federal Council will become the responsibility of the Branch.
14. Persons holding a Branch Life Membership will be eligible to be nominated for Queensland or Federal Council awards.
15. Branch Life Membership is conferred individually. Where one person of a family has been awarded Branch Life Membership, the remaining family members will be deemed to be financial members.
16. A Branch Life Member may, at any time, by writing to the Branch, relinquish Life Membership privileges for receipt of Queensland and Federal ICPA publications, thus releasing the Branch of financial responsibilities of forwarding annual affiliation fees. Life Membership at a Branch level

would continue.

17. When a Branch ceases to operate according to the Constitution and By-Laws of the Association:
  - a) The annual Queensland and Federal Council affiliation fees of Branch Life Members of the Branch must be funded by Branch funds held in trust by the Association for a period of 3 years;
  - b) Branch Life Members will be deemed Lone Members of the Association for a period of 3 years;
  - c) Branch Life Members of a closed Branch may relinquish their membership at any time by writing to the Queensland Council Secretary.
18. In the event of Branches merging the following rules apply:
  - a) At the final Branch meeting, Branch Life Members are noted as being transferred to the newly formed/merged Branch.
  - b) The amalgamated branch will assume responsibility for paying affiliation fees for all Branch Life Members.