



## Branch Motions for State Conference: Fillable Template

This template is provided to assist Branches in writing motions to present at State Conference. Additional information is available on the ICPA QId website: <u>QId State Conference Motions | ICPA</u>

## **Guidelines:**

Please observe the guidelines provided in the *Assistance with Motion Writing for ICPA Qld State Conference* document, to ensure uniformity of documentation.

Submit each motion on a separate page.

Email completed documentation to <u>secretary@icpaqld.com.au</u> by the due dates for Agenda Motions and Supplementary Motions, respectively.

## Motion Template:

(Insert Name of Branch) Branch

...

,,

"That ICPA Qld lobbies (Insert wording of motion)

Or

"That ICPA Qld thanks (Insert wording of motion)

Explanation: (Insert wording of Explanation)

Date presented to Branch Members:Has this motion been presented at a Branch meeting?YesNoOrHas this motion been presented/circulated by email?YesNoHas this motion been approved by Branch Members?YesNo