

RULES OF DEBATE



The following rules of debate shall apply to all meetings of the Association

1. Any member desiring to speak shall stand and address the chair respectfully
2. No member shall speak more than once to a question, except in explanation or reply
3. A member who formally seconds a motion or amendment without making a speech may speak at a subsequent stage of debate
4. A reply shall be allowed only to the member who has moved a substantive motion
5. No member shall use offensive or unbecoming words
6. The mover of a motion shall not occupy more than **ten** minutes nor any other speaker more than **five** minutes; the meeting may, by resolution, without debate grant extension of time to any speaker.
7. No speaker shall digress from the subject under discussion and imputations of improper motives and all personal reflections on members shall be deemed disorderly.
8. Whenever the Chairman rises during debate the member speaking shall resume his/her seat
9. No member shall interrupt another while speaking, except on a point of order
10. Upon a member raising a point of order the member then speaking shall sit down until it has been decided. The member rising to order shall state concisely the point of order, then the Chairman, without discussion, shall give his/her ruling.
11. It shall be competent for any member to move a motion of dissent from the Chairman's ruling. The mover of the motion of dissent shall concisely state his/her point. The seconder and the Chairman may speak only to such motions.
12. A member may move the adjournment of the debate. If the motion be resolved in the negative the mover shall not be allowed to speak again on the question under debate. If the motion may be resolved in the affirmative the mover shall have the right of resuming the debate. No member shall move the adjournment at the end of his/her speech.
13. At any time during debate any member except any person who has spoken for or against the motion may, without notice, move 'that the question now be put' and such motion being duly seconded, shall be put without debate. If carried the mover of the original motion may then reply and the question shall be put to vote. If lost the debate shall proceed
14. An amendment may be moved on an original motion. The Chairman shall put the amendment to the meeting first, and, if carried, it shall be declared to embody the decision of the meeting, superseding the motion. When the amendment has been decided, a further amendment may be moved, which, if carried, shall in turn supersede the motion. The mover and seconder of any motion or of any amendment may speak to the following amendment. If there be no amendment carried, the original motion shall be put after the mover has replied
15. The Chairman shall refuse to receive any amendment which is direct negative or which does not preserve the substance of the original motion
16. All matters not covered by these rules of procedure shall be determined according to the practice of the State Parliament.

ISOLATED CHILDREN'S PARENTS' ASSOCIATION OF WA INC.

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