

**BY-LAWS of
THE ISOLATED CHILDREN'S PARENTS' ASSOCIATION
OF SOUTH AUSTRALIA (INC)**



1. That at each post conference Council meeting, existing by-laws be reviewed.
2. That Councillors be reimbursed for expenses incurred according to the 'Guidelines for SA State Council claiming expenses.'
3. That the State President and State Secretary be delegates to Federal Conference unless they are unable to attend, in which case delegates will be elected from State Council members.
4. That Branch AGM minutes including tabled reports and branch financial statements shall be sent to the State Secretary within 2 weeks of your AGM.
5. The State Secretary shall be advised of branch office bearers, including branch Publicity Officers, immediately following the Branch Annual General Meeting.
6. State Councillors voting on State Council motions at State Conference are bound to support the motion or choose to abstain.
7. Motions to State Conference:
 - a) State Secretary to receive motions four weeks before the State Conference.
 - b) Branch Secretaries and State Council Members to receive a copy of the motions fourteen (14) days before the State Conference.
8. Supplementary and floor motions to State Conference:
 - a) Supplementary motions must be submitted to the State Secretary no later than 1 week prior to State Conference.
 - b) Motions from the floor may be put forward by any financial member of SA ICPA.
9. Councillors' Information Folders must be passed on to the incoming Councillors at the end of the outgoing Councillor's term, along with Councillors' State Council badge.
10. An early registration discount may be applied by the State Conference Convenors.
11. If a branch is inactive for a minimum of three (3) years, the funds held by that branch become the property of State Council.
12. State Life Memberships to be reviewed at each post-Conference State Council meeting.
13. If a branch closes, any Branch Life Members of that branch at time of closure will automatically have their Branch Life Membership transferred to the SA Lone Members Branch.
14. That the State Treasurer be State Public Officer.
15. Branches hosting State Conference retain 15% of any profit made and the remaining 85% is to be donated back to State Council. A further donation to the hosting branch can be decided upon at the discretion of State Council.
16. All State Life Members of SA ICPA attending state conference have their registration fee and conference dinner costs paid for by State Council. If spouses attend, their registration fee is covered by the state council.
17. The Immediate Past President (IPP) term to be a commitment of 1 year minimum.